



## **JOB DESCRIPTION MUSICAL DIRECTOR**

The Musical Director will possess the ability to conduct the musical ensemble being used for the show, while helping to instill in the children a love of theatre, an excitement for performance, and a willingness to collaborate. He/she must possess excellent communication and organizational skills, must be self-motivated, efficient, and creative. Experience working with children is especially important.

The following are the duties and responsibilities of the Musical Director:

- The Musical Director will participate in a production meeting prior to auditions. The production meeting will be attended by the Director, Assistant Director, Musical Director, Set Technician, Costume Designer, Prop Master, CTOC's General Manager
- \* The Musical Director will meet with the Director prior to auditions to discuss the Musical Director's responsibilities and duties for the show.
- \* The Musical Director will attend all auditions. Cast selection decisions will be by the Director.
- \* The Musical Director will attend callbacks, if deemed necessary.
- \* The Musical Director is required to attend *all rehearsals that require music and all performance*.
- \* The Musical Director, 30 days after receiving the score, should alert CTOC about out additional needs or concerns not covered. The Musical Director is responsible for identifying any musicians/instrumental needs and coordinating musician recruitment.
- The Musical Director will be compensated in the amount of \$1000.00 to be paid in three equal installments
- **\*If an Apprentice Musical Director is identified, the Musical Director will work with the Beyond the Stage CTOC Board Advisor to create tentative schedule & position summary to ensure CTOC policies are followed and expectations are mutually agreeable.**

## **EQUAL OPPORTUNITY EMPLOYER**

CTOC is an equal opportunity employer. CTOC's policy is to afford equal employment opportunities to qualified individuals without regard to race, color, religion, national origin, ancestry, citizenship, marital status, veteran status, physical or mental disabilities, sex, sexual orientation or age and to comply with applicable laws and regulations. All employment decisions will be consistent with the principle of equal employment opportunities.

