



CTOC POLICY

TITLE: CAST LIST

Effective Date: March 29, 2012

POLICY

1. During the open audition process, a list will be created with the email addresses of all persons auditioning.
2. Within 5 days of the close of open auditions, the Director will provide to CTOC's administrator the complete cast list.
3. Within 24 hours of the Director providing the cast list to the CTOC administrator, the CTOC administrator will send an email notice of the entire cast list to all person's who auditioned and provided their email address. The cast list will be posted on CTOC's website and Facebook page at the same time.